

LaGrange Township Regular Meeting
December 16, 2024

Supervisor Brittany File called the meeting of the LaGrange Township Board to order at 7:00pm. The meeting was held at the Twp Hall. Pledge of allegiance was given in unison. Roll Call found Supervisor Brittany File, Treasurer Naomi J. Criswell, Clerk Tasha E. McCoy, Trustee Paul File, and Trustee Amy Juroff present.

Public Comment opened at 7:02pm. Cass County Commissioner Elect Mike Grice greeted the Board. Public Comment Closed at 7:04pm.

Treasurer Criswell made a motion to approve previous meeting minutes of November 18, 2024, seconded by Trustee Amy Juroff, motion approved at 7:04pm.

Treasurer's Report was presented to the Board.

Communications were read to the Board by Supervisor Brittany File.

Trustee Paul File made a motion to approve the Current Month Warrant Report totaling \$60,696.26, seconded by Trustee Amy Juroff, motion carried at 7:14pm.

Fire Report: Fire Chief Locke present. LaGrange Township Fire Board Appointments were discussed. Treasurer Criswell made a motion to appoint Trustee Paul File and John Juroff as Fire Board Representatives and Supervisor Brittany File as an Alternate Fire Board Representative, seconded by Clerk McCoy, motion carried at 7:19pm.

Zoning Administrator Report: Mr. Steven Allen greeted the Board with a Zoning Administration Report of two properties located in LaGrange Township requesting additions. Mr. Allen provided details of the proposed additions and informed the Board that Zoning Permit applications were provided to those property owners. Additionally, Treasurer Criswell read an electronic submission from Beth Pompey to the Board. Beth attended a recent court case on the VanDyken property and a third party inspection will be completed, and the follow-up court hearing is scheduled on February 7, 2025.

ZBA/Planning Commission Reports: Trustee Paul File gave a Planning Commission report on the recent Planning Commission Wednesday, December 11, 2024 where the 2025 Planning Commission dates were scheduled to be March 12th, June 11th, September 10th, and December 10th. All 2025 Planning Commission meetings will be on Wednesdays and will begin at 7:00pm.

Trustee Amy Juroff made a motion to appoint Jaimee Sumners to the Planning Commission, and to reappoint Bill Loux to the Planning Commission for 3-year terms, seconded by Treasurer Criswell, motion carried at 7:26pm.

Trustee Amy Juroff made a motion to appoint Jaimee Sumners to the Zoning Board of Appeals (ZBA) for a 3-year term, seconded by Clerk McCoy, motion carried at 7:27pm.

Clerk McCoy made a motion to appoint Ted Gogol as an Alternate to the Planning Commission for a 3-year term, seconded by Trustee Paul File, motion carried at 7:28pm.

Electrical/Mechanical/Plumbing Reports were provided to the Board.

Trustee Amy Juroff reported a recent LaGrange Township Board of Review (BOR) meeting (Tuesday, December 10, 2024) where four clerical error corrections were completed and the BOR meeting dates for 2025 were scheduled.

Trustee Paul File made a motion to reappoint Daniel Ming, Sue Loux, Gavin Francis, and Tim Hulett to the Board of Review, seconded by Treasurer Criswell, motion carried at 7:29pm.

Treasurer Criswell made a motion for Trustee Amy Juroff to continue as the BOR Secretary, seconded by Trustee Paul File, motion carried at 7:30pm.

Supervisor Brittany File made a motion to reappoint Andrew Churchill to the Cass District Library Board for another 4-year term, 2025-2028, seconded by Trustee Amy Juroff, motion carried at 7:31pm.

Treasurer Criswell inquired with Michigan Township Association on Michigan Law for a Township Board Trustee to also be a Deputy Treasurer and it is allowable if the Township population is under 40,000 residents. Discussion followed.

Treasurer Criswell made a motion to appoint Amy Juroff as Deputy Treasurer, seconded by Trustee Paul File, motion carried at 7:34pm.

Additions: Treasurer Criswell informed the Board of the scheduled LaGrange Township Audit for Wednesday, December 18, 2024 at 9:00am at the Townhall. Clerk McCoy informed the Board of an update from John Biek with Indiana-Michigan Power that the installation of a new security light along the intersection of M-62 and Dutch Settlement Street at the Northern boundary of LaGrange Township was completed on Friday, December 13, 2024.

With there being no further business to come before the Board at this time, Trustee Paul File made a motion to adjourn, seconded by Clerk McCoy, motion carried, meeting adjourned at 7:38pm.

Respectfully Submitted,  Tasha E. McCoy, LaGrange Twp. Clerk